

## **Rules of the Local Member Grants Scheme**

### **1. Grant amounts:**

- Each county councillor will have £2,000 per year to award to organisations in their own area. This could be a single award of the full amount or multiple awards of smaller sums.
- For the partial year January to March 2022, each county councillor will have £500 to spend.
- The minimum award is £100.
- Councillors will be allowed to carry over up to £200 to the following year.
- Groups may apply for multiple grants in a year, but only once for each event/project.
- Groups may apply to more than one councillor as long as the event/project benefits the area of each councillor applied to.
- Organisations may apply for full or partial funding for their event or project. Councillors may decide to award a different amount to that applied for.

### **2. Decisions:**

- As long as application for grants meet the criteria, individual councillors will be authorised to make the decision themselves – there is no need for approval by Cabinet or any other body.

### **3. Criteria:**

- Groups applying must:
  - Be Not for Profit
  - Have a bank or building society account
  - Have some form of Constitution, Articles of Association or other similar rules
- Grants cannot be awarded to fund county council services.
- Grants cannot be awarded to District or Parish Councils, NHS organisations, the Constabulary or Fire and Rescue Service.
- Grants cannot be awarded directly to schools, although may be awarded to Parent and Staff Associations.
- Funding cannot be for "core funding" – e.g. staffing/salary costs, office rental etc.
- Political and religious activity may not be funded, although political and religious groups may apply for funding for other community activities.
- Individuals cannot receive funding.
- Funding cannot be for research.
- Grants cannot be awarded retrospectively.
- Projects or activities that run contrary to county council policies or are unlawful cannot be funded.

- Where the funding is in relation to supporting vulnerable children or adults, the groups would be expected to have appropriate safeguarding policies in place and be able to demonstrate that.

#### **4. Monitoring:**

- Groups are expected to keep receipts and records for monitoring purposes.
- Monitoring will be appropriate to the level of grants awarded.